



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

2/1/2021 | 12:57 PM CST

Mr. Jamie Kemp
IMI
2617 Grandview Ave
Nashville, TN 37211

RFQ 96159 Supplemental Contract for Concrete Materials

Dear Mr. Kemp:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ 96159 Supplemental Contract for Concrete Materials. This letter hereby notifies you of Metro's intent to award to IMI contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Cierra Rowe at 615-862-6136 or at Cierra.Rowe@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Buyer, Daniel Drumwright, by email at Daniel.Drumwright2@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent

cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

[Procurement Division](#)

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Enter Solicitation Title & Number Below						
RFQ 96159 Supplemental Contract for Concrete Material	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	10.0%	0.00%	100.00%	\$677,600	\$677,600	\$677,600.00
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
IMI	\$677,600.00	\$67,760.00	\$67,760	\$67,760	\$609,840	Awarded

BAO SBE Assessment Sheet

BAO Specialist: Cierra Rowe
Contract Specialist: Daniel Drumwright
Date: 1/20/2021
Department Name: Public Works
RFP/ITB Number: 96159

Project Name: Supplemental Contract for Concrete Material

Primary Contractor	Bid Amount	SBE/SDV		Comments
		Requirement Acknowledged?	Total Proposed SBE (\$)	
IMI	\$677,600	Yes	\$67,760	Proposer acknowledged the 10% SBE/SDV participation expectations over the life of the project as required by the solicitation and consequences of misrepresentation.

Drumwright, Daniel (Finance - Purchasing)

From: Lane, Michelle (Finance - Procurement)
Sent: Monday, February 1, 2021 10:32 AM
To: Drumwright, Daniel (Finance - Purchasing)
Cc: Walker, Sandra (Finance - Procurement)
Subject: RE: Single Bidder Award Approval: RFQ 96159 Supplemental Contract for Concrete Materials

Award to a single offer is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, January 22, 2021 11:38 AM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Subject: FW: Single Bidder Award Approval: RFQ 96159 Supplemental Contract for Concrete Materials

Michelle,

RFQ # 96159 closed with a single bidder, IMI. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to IMI. This ITB was solicited to registered vendors under the commodity code 30110000. An adequate pool of offerors had an opportunity to submit a response.

Thanks,

Daniel Drumwright

Procurement Officer II
Department of Finance
(615)862-6632
Daniel.Drumwright2@nashville.gov

From: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Sent: Friday, January 22, 2021 11:34 AM
To: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Subject: RE: Single Bidder Award Approval: RFQ 96159 Supplemental Contract for Concrete Materials

Approved.

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, January 22, 2021 9:17 AM
To: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Subject: Single Bidder Award Approval: RFQ 96159 Supplemental Contract for Concrete Materials

Sandra,

Please see the attached and advise.

Michelle,

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Thanks,

Daniel Drumwright

Procurement Officer II

Department of Finance

(615)862-6632

Daniel.Drumwright2@nashville.gov